

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING AGENDA

MONDAY, JANUARY 16, 2012

I. CALL TO ORDER (BIG SPRING HIGH SCHOOL) 8:00 P.M.

II. PLEDGE TO THE FLAG (President Wolf)

III. PRAYER

IV. APPROVAL OF THE DECEMBER 19, 2011 REGULAR BOARD MEETING MINUTES, AND THE DECEMBER 19, 2011 COMMITTEE OF THE WHOLE MEETING MINUTES.

V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS – Alyssa Jones
Sammi Burke

VI. TREASURER'S REPORT (Balances as of December 31, 2011)

General Fund	\$ 16,700,054.37
Cafeteria Fund	\$ 324,048.45
Student Activity Fund	\$ 230,889.94
Capital Projects	\$ 3,026,731.41
Newville Projects	\$ 632,614.92

VII. PAYMENT OF BILLS

General Fund	\$ 1,075,290.80
Cafeteria Fund	\$ 93,540.89
Miscellaneous Fund	\$ 28,371.39
Capital Projects	\$ 4,396.16
Newville Projects	\$ 2,319.21

Total \$ 1,203,918.45

VIII. READING OF CORRESPONDENCE

IX. RECOGNITION OF VISITORS

X. PUBLIC COMMENT PERIOD

XI. STRUCTURED PUBLIC COMMENT PERIOD

XII. OLD BUSINESS

XIII. NEW BUSINESS

A. PERSONNEL CONCERNS

(ACTION ITEM)

- 1) **Mr. William Clayton** has submitted his letter of resignation as a full-time custodian at the High School, retroactive to January 2, 2012.

A copy of Mr. Clayton's letter is included with the agenda.

The administration recommends that the Board of School Directors accept Mr. Clayton's resignation as a full-time custodian at the High School, retroactive to January 2, 2012.

A) PERSONNEL CONCERNS (...continued)**2) Additional Per Diem Substitute Teachers****(ACTION ITEM)**

Tiffany Frazier	Elementary Education
Megan Hall	Elementary Education
Katherine Nye	Elementary Education

The administration recommends that the Board of School Directors approve the additions listed to the 2011-2012 per diem substitute teacher list as presented.

3) Substitute Instructional Aide**(ACTION ITEM)**

The individual whose name is listed below is recommended to serve as a substitute instructional aide for the 2011-2012 school year.

Tyra Hosfelt

The administration recommends that the Board of School Directors approve the appointment of Tyra Hosfelt as a substitute instructional aide for the 2011-2012 school year.

4) Approval of Child-Rearing Leave for Bethany Pagze**(ACTION ITEM)**

Mrs. Bethany Pagze, High School English Teacher has requested leave of absence under the Family & Medical Leave Act from approximately March 21, 2012 through approximately May 11, 2012, According to Section 3.08 of the contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

A copy of Mrs. Pagze's letter appears in the agenda.

The administration recommends that the Board of School Directors approve Mrs. Pagze's request for leave under the Family & Medical Leave Act and a child-rearing leave of absence from approximately March 21, 2012 through approximately May 11, 2012.

5) 2011-2012 Additional Bus Driver's for Deitch Busing**(ACTION ITEM)**

Beverly Orner
Julie Miller

The administration recommends that the Board of School Directors acknowledge the additions of Ms. Miller and Ms. Orner as bus drivers for the 2011-2012 school year.

A) PERSONNEL CONCERNS (...continued)

(ACTION ITEM)

6) **Karyn Cunningham**
Carlisle, PA 17015

Long-Term Substitute Life Skills Teacher
(replacing Mrs. Weller who will be on
child-rearing leave of absence)

Education:

University of Pittsburgh – Elementary Education (Bachelor’s Degree)

Experience:

Big Spring School District – Substitute Teacher

The administration recommends that the Board of School Directors appoint Mrs. Cunningham to serve as a Long-Term Substitute Life Skills Teacher at Oak Flat Elementary School, effective approximately January 23, 2012 through approximately April 10, 2012, replacing Mrs. Weller who will be on child-rearing leave of absence. Mrs. Cunningham’s compensation for this position should be established at Bachelor’s, step 1, \$41,551.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

XIII. NEW BUSINESS (. . . .continued)

B) **Case B of 2011-2012**

(ACTION ITEM)

The parents of the student in Case B of the 2011-2012 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case B of the 2011-2012 school year for a period of forty-five (45) days, reduced to thirty (30) school days, predicated upon completion of the Student Assistance Team process. During the period of exclusion, the student is not permitted on school property at any time for any reason.

C) **Case C of 2011-2012**

(ACTION ITEM)

The parents of the student in Case C of the 2011-2012 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case C of the 2011-2012 school year for a period of forty-five (45) days, reduced to thirty (30) school days, predicated upon completion of the Student Assistance Team process. During the period of exclusion, the student is not permitted on school property at any time for any reason.

XIII. NEW BUSINESS (. . .continued)

D) Credit Pay

(ACTION ITEM)

The professional employees whose names are listed below have successfully completed graduate work and is entitled to the specified amount in accordance with the negotiated contract.

Amanda Brown	\$ 1,236.00
Mallory Cohick	\$ 1,236.00
Charlene D'Amore	\$ 2,472.00
Barbara Dellinger	\$ 1,236.00
Heidi Fraker	\$ 815.00
Michael Fronk	\$ 960.00
Michael Ginter	\$ 1,236.00
Kassandra Gordon	\$ 1,236.00
Lindsay Graham	\$ 2,050.98
Jennifer Heishman	\$ 1,236.00
Kay Keim	\$ 1,236.00
Jennifer Kump	\$ 1,185.00
Keith Lavala	\$ 1,236.00
Leslie Lynch	\$ 1,236.00
Sherisa Nailor	\$ 1,236.00
Ashley Oldham	\$ 1,236.00
Bethany Pagze	\$ 1,236.00
Katie Sands	\$ 1,956.00
Valerie Sauter	\$ 3,708.00
Justine Sieg	\$ 1,236.00
Lauren Swigart	\$ 2,472.00
Jennifer Tritapoe	\$ 1,236.00
Stephanie Weller	\$ 2,472.00
Deborah Whitmoyer	\$ 2,472.00
Erin Zinn	<u>\$ 1,236.00</u>
Total	\$39,102.98

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

E) Facilities Utilization Request

(ACTION ITEM)

The 2011-2012 Post Graduation Committee is requesting permission to use the High School Commons for a sandwich fundraiser pick up on Sunday, February 26, 2012. Because the utilization date is on a Sunday, Board action is necessary.

The administration recommends that the Board of School Directors approve the 2011-2012 Post Graduation Committee request to use the High School Commons as presented.

XIII. NEW BUSINESS (. . .continued)**F) Planned Course Adoption****(ACTION ITEM)**

Listed below is a completed planned course for board approval.

**High School – Science
Biotechnology**

The administration recommends the Board of School Directors approve the planned course as presented.

G) Keystone Grant Application Request**(ACTION ITEM)**

Mr. Kevin Roberts, Director of Curriculum/Instruction and Educational Technology would like to request permission to pursue a grant opportunity titled “Keystone to Opportunity”. The successful grant recipients could receive up to \$250,000 to \$1,000,000 per year in grant monies utilized to support current initiatives and also extend the District’s goals into other literacy strategies.

Information is included with the agenda.

The administration recommends that the Board of School Directors authorize the administration to pursue the request for grant funds as noted above.

H) Fitness Frenzy Mini-Grant**(ACTION ITEM)**

Mr. Kevin Roberts, Director of Curriculum/Instruction and Educational Technology would like to request permission to establish accounts for the Fitness Frenzy Mini-Grant that was awarded to Mt. Rock Elementary School in the amount of \$900.00.

Information is included with the agenda.

The administration recommends that the Board of School Directors authorize the administration to establish accounts for the mini-grant listed in the amount of \$900.00.

I) Accountability Block Grant**(ACTION ITEM)**

Mrs. Jeanne Temple, Assistant Superintendent, requests permission to include the recently awarded Accountability Block Grant for Big Spring School District in the amount of \$171,093.00 into the 2011-2012 general fund budget and to establish the necessary accounts. Information is included with the agenda.

The administration recommends that the Board of School Directors authorize the inclusion of the ABG grant into the 2011-2012 budget and directs the administration to establish accounts for the grant listed in the amount of \$171,093.00

XIII. NEW BUSINESS (. . .continued)**J) Updated Year-to-Date Summaries/Taxes and General Fund (INFORMATION ITEM)**

The Business Office prepared updated year-to-date summaries for taxes and general fund that are included with the agenda.

K) Proposed 2012-2013 School District Calendar (INFORMATION/DISCUSSION ITEM)

The administration drafted a proposed school district calendar for the 2012-2013 school year.

A copy of the proposed 2012-2013 school district calendar has been included with the agenda.

This is a Board Information/Discussion item that will be included on the February 6, 2012 Board meeting agenda as an action item.

(INFORMATION ITEM)**L) Cumberland Perry Area Vocational Technical School General Fund Budget Proposal**

The Cumberland Perry Area Vocational Technical School has developed a General Fund Budget Proposal for the 2012–2013 school year. The proposed budget reflects a -1.04% decrease for the Big Spring School District. The dollar value of this decrease for Big Spring School District is \$7,360.00. The proposed Vo-Tech General Fund Budget will be an action item on the next Board Agenda.

XIV. FUTURE BOARD AGENDA ITEM**XV. COMMITTEE REPORTS**

- A) District Improvement Committee – Mr. Norris/Mr. McCrea**
- B) Athletic Committee – Mr. Swanson**
- C) Vocational-Technical School – Mr. Wolf/Mr. Piper**
- D) Buildings and Property Committee – Mr. Barrick**
- E) Finance Committee – Mr. Blasco**
- F) South Central Trust – Mr. Blasco**
- G) Capital Area Intermediate Unit – Mr. Wolf**
- H) Tax Collection Committee (TCC) – Mr. Wolf**

XVI. SUPERINTENDENT’S REPORT

XVII. BUSINESS FROM THE FLOOR

XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

XIX. ADJOURNMENT

Meeting adjourned _____ P.M.

NEXT SCHEDULED BOARD MEETING: Monday, February 6, 2012